



How to issue an FX draft

Internet Banking

- Log on to Internet Banking application with **User ID** and **Password**
- Click **“FX Transactions”** on the menu bar
- Select **“FX Draft Request”**
- Click **“New Request”** button
- Fill all details on the displayed form
- Click the appropriate checkbox to agree to the terms & conditions of the request
- Click **“Continue”**
- Review the details of the request
- Input generated **“Token Code”** in the appropriate field
- Click **“Submit”** button to complete request

NB: **Appropriate charge applies**

Timeline:

- ✓ Request initiated before 4pm are treated same day, while requests initiated after 4pm are treated next working day
- ✓ Request initiated on weekend or public holiday will be processed next working day